

THE CHRONICLE

providing **Expertise** that brings **Clarity** to finances enabling leadership to have **Confidence** in decision making



Miller

MANAGEMENT

Founded in 1989

BRINGING THE CHEER TO YEAR-END

While October is a time to appreciate the clergy in our lives, the end of the year is a time for us to celebrate our donors and show staff our appreciation through bonuses.

While this does take extra time and more steps, MM is by your side to bring you helpful due date reminders, forms to check, and links to submit, all while bringing the cheer to this stressful season. Leah said it best in our welcome video, "1099 forms, address updating, donor receipts, and worksheets calculating. Final check requests and W-2s we bring - these are a few of our favorite things."

Important Dates:

- Bonus Payroll Requests (11/3)
- W-2 Additions (11/10)
- MM W-2 Verification (11/17)
- Holiday Route Changes & MM Office Hours (Thanksgiving, Christmas, & New Years)
- Return 1099 Worksheet (11/21)
- Separate years or December info due (1/5)
- Distribute 1099s & W-2s (by 1/31)
- Sign off on preliminary financials (ASAP)
- Turn in 2026 budgets (by end of January)
- Turn in 2026 pledge data (2/9)

Visit our [Year-End website](#) for all the items you might need. And be on the lookout for more videos in our year-end series. (Including the rest of the song, coming later in November.) We hope you enjoy!

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Industry Resource



RESOURCES PAGE

Did you know? You can find all kinds of helpful forms, white papers, and instructions on our [Resources](#) page? We are consistently looking for ways to keep the page up to date and helpful for your organization. It's like having an expert in the field right in your hip pocket.

Only two more courses for 2025! Visit <https://goodfaithaccounting.com/2025-courses/> to see which courses are left. Plus, view our on-demand offerings.

CREDIT CARD & ONLINE ACCESS

The last two courses of 2025 are quickly approaching. Join us on **Tuesday, November 4th** at 2:00 pm for our \$25 course on [Credit Card Management and the Multi Verse of Madness](#).

And on **Thursday, November 13th** at 2:00 pm for [Online Access: Downloading Reports and Data from Accounting CS](#). This course is free for clients and most beneficial if you have the online access service that allows you a direct view of our accounting software.



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MM Highlights

FRAUD PREVENTION



We have a whole section dedicated to [Fraud Prevention](#) on our blog, and with next month including Fraud Awareness Week, there will be a new post coming out. While you wait, we hope you will refresh your memory on best practices for fraud prevention.

There are multiple areas to be on the lookout: two payment approvers, always providing backup documentation, rotating your counting teams, and having multiple people look over financial statements are just a few. We also hope you lean on your team of experts at MM if you come across something that doesn't look quite right. We are your financial partners, and know that ministries are not exempt from crime.

"For God so loved the world, he gave his only son that whoever believes in him will have eternal life."

- John 3:16

WELCOME NEW STAFF!

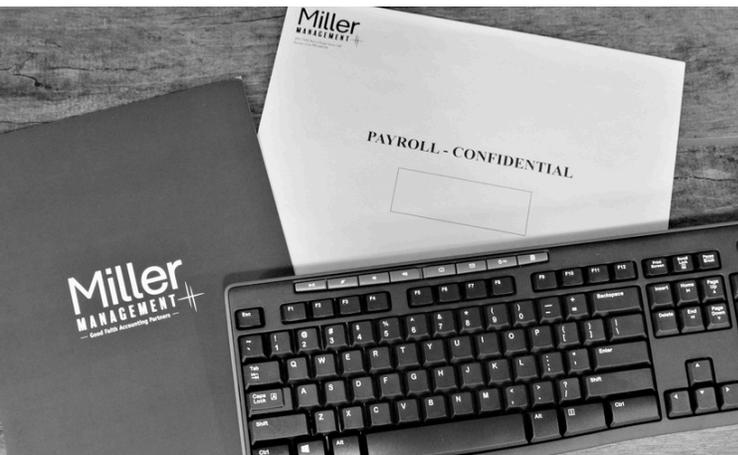
We've had a few new staff join the MM team: [Florence Sebern](#), Admin Assistant; [Patricia Ginn](#), Payroll; [Doni Barnett](#), Payroll; & [Kerri Pitts](#), Client Services. We are so excited to have each one of these ladies joining the MM team, and know they will help out our growing client base.

Plus, some of our older photos got a refresh lately, so there are few updated smiles on [our page](#).



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Next Steps



CONTACT US

Visit our [website](#) to find valuable information regarding FAQs, trainings, additional services, or just a general question.

If you can't find your answer, reach out to any of your MM representatives, or fill out our form at: <https://goodfaithaccounting.com/contact/> and someone will get back with you.

Next time in *The Chronicle* ...

- *Christmas Cheer*
- *Resources for Administrators*
- *Staff Celebrations*
- *2026 Training Sneak Peek*

ENCOURAGEMENT JOURNAL

Leaning into the "Good Faith" part of our name; each month our staff have the opportunity to attend an internal Chapel with both music and a special speaker. We've mostly kept them to ourselves over the years, but wanted to bring you in this year and spread the encouragement. We will also try to keep it relevant to the "financial partner" part of our tag line. Continuing this series with September: "[One Little Sentence](#)", and October: "[Integrity in the Workplace](#)."

