Designated Fund Contributions

The sample statement below can be used when someone wants to make a donation for a specific participant on a mission trip. Issuing a statement like the one below ensures that the donation is tax deductible to the giver.

Designated Fund Contributor Statement

Contributor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Participant \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Project \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I wish to contribute $ \_\_\_\_\_\_\_\_ for the use of “church / organization name”. This contribution is to be used toward the expenses associated with the mission journeys, and I hereby relinquish all administrative and accounting control over this money. I would like to suggest that my contribution be credited to the account of the participant. Should the participant be unable to make the journey or have sufficient funds already provided, the Missions/Finance committee may administer my contribution according to their written policy.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 *(Contributor’s Signature)*